

Defined Benefit: Benefit Statement System

Introductory Guide: Plan Participant

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The purpose of this Introductory Guide is to help you become familiar with the Defined Benefit: Benefit Statement System. After reviewing this guide you should be able to access your benefit statement on line.

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1. System Requirements for the Defined Benefit: Benefit Statement System:

General requirements include a computer with Microsoft Internet Explorer version 5.5 or higher. Click on the **System Requirements** link from the Defined Benefit: Benefit Statement System home page to view the current Defined Benefit: Benefit Statement System requirements.

2. What is the DB: Benefit Statement System?

The Defined Benefit: Benefit Statement System is a web-based system that provides the means for you to access your plan benefit statement online.

3. How do I access the DB: Benefit Statement System?

To access the Defined Benefit: Benefit Statement System, you must first sign in. Your sign in information should be obtained from your plan administrator or plan sponsor.

4. How do I sign in to the DB: Benefit Statement System?

Open Internet Explorer and type “<http://www.blazessi.net>” in the address and follow the on screen instructions to access BLAZE SSI web-based applications. The Sign In page will appear.

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Welcome!

This is the portal to the BLAZE SSI web-based application system site.

To access BLAZE SSI web-based application system or to find out more about BLAZE SSI web-based products please click [here](#).

BLAZE SSI Application: Sign In - Microsoft Internet Explorer
Address <http://www.blazessi.net/Logon/Logon.asp>

Sign in!
Please enter your Group Id, Sign In Name, and Password.

Group Id:
Sign In Name:
Password:

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Enter the Group Id, Sign In Name, and Password that were provided to you by your Plan's Sponsor, usually your employer, and then click the “**Sign In**” button.

5. View Benefit Information

After you have signed in, the Defined Benefit: Benefit Statement System home page will appear.



Click on the **View Benefit Statement** link and your benefit statement will be displayed. If you participate in more than one plan sponsored by your plan sponsor you will need to select the plan from the Select Plan dropdown box and then click on 'View' to view the selected benefit statement.

If you have a printer, you may print the statement.

Use the **Back** button on your browser to return to the system after viewing the statement.

IMPORTANT NOTE: Since this information may include your social security number or other sensitive information, you should be careful when viewing or printing this statement on a publicly accessed computer.

6. Changing Your Password

Click on the **User Info** link to see details about your access to the Defined Benefit: Benefit Statement System. Click on the **Change** link. The system will require your current password before you will be authorized to change it. If you have forgotten your password, your Plan Sponsor can retrieve it for you. For added security, it is recommended that you change your password the first time you access the system.

7. General links and buttons

BLAZE SSI Applications

Click this link to see the BLAZE SSI Applications page where you can access other BLAZE SSI web-based applications.

User Info

Click this link to see the Sign In Information page where you can view or change your sign in information such as Sign In Name and Password.

Sign Out

Click this link to start the BLAZE SSI web-based applications sign out process. When this process is completed you will be sent to the Sign Out page which will confirm that you have signed out successfully.